

EXECUTIVE COUNCIL OF IOWA

AGENDA

MARCH 21, 2011

1. Introduction of Attendees
2. Approval of minutes of meeting held March 14, 2011
3. Personal Appearance –
 - A. Mary Wegner, Department of Education, State Library of Iowa will be present to request a new membership in Association for Informational Media and Equipment for one year in the amount of \$150.00
TAB # 1
4. Approval of Out-of-State Travel
 - Other than Federal Funds – Travel Requests – Pages 1 – 9
TAB # 2 Page 5 (More Than Three Persons)
TAB # 3 Pages 6 – 7 (More Than Three Persons)
 - Federal Funds – Travel Requests – Pages 10 – 16
TAB # 4 Page 10 (Registration)
TAB # 5 Pages 14 – 15 (More Than Three Persons)
5. Out of State Travel Waivers
6. Travel Request Changes – Page 17
7. Outside Counsel – Page 17
TAB #'s 6 and 7
8. Payment of Cost Items – Page 18
9. Renewal Memberships – Pages 18 – 19
TAB # 8

OTHER THAN FEDERAL FUNDS

1	Garrels, Greg	Commerce - Banking	Kansas City, MO	Conference:				
	Senior Trust Examiner		from Fort Madison	MOKAN Midwest Trust & Financial Services Conference				
	Prev Trips this year:	0	Staff Attending:	3	Depart:	5/11/2011		
	Anticip Trips this year:	1	Mode:	Personal Vehicle	Return:	5/13/2011		
	3151101		Registration	\$400.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$1,045.62	Other	100%	Conference Start	5/11/2011
			Industry Fees				Conference End	5/13/2011
2	Leigh, David	Commerce - Banking	Kansas City, MO	Conference:				
	Trust Examiner		from Marion	MOKAN Midwest Trust & Financial Services Conference				
	Prev Trips this year:	0	Staff Attending:	3	Depart:	5/11/2011		
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	5/13/2011		
	3151102		Registration	\$350.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$857.62	Other	100%	Conference Start	5/11/2011
			Industry Fees				Conference End	5/13/2011
3	Roland, Roger	Commerce - Banking	Kansas City, MO	Conference:				
	Trust Examiner		from Ames	MOKAN Midwest Trust & Financial Services Conference				
	Prev Trips this year:	0	Staff Attending:	3	Depart:	5/11/2011		
	Anticip Trips this year:	1	Mode:	Other	Return:	5/13/2011		
	3151103		Registration	\$350.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$757.62	Other	100%	Conference Start	5/11/2011
			Industry Fees				Conference End	5/13/2011
4	Fangman, Kevin	Education	Beijing/Shanghai, CHINA	Conference:				
	Division Administrator		from Washington,D	May 2011 Delegation to China-CCSSO				
	Prev Trips this year:	3	Staff Attending:	1	Depart:	4/30/2011		
	Anticip Trips this year:	5	Mode:	Airplane	Return:	5/8/2011		
	28203135		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
	Deferred 3/14/11		Total	\$0.00	Other	100%	Conference Start	4/30/2011
			CCSSO				Conference End	5/8/2011

5	Feilmann, Ann	Education	Colorado Springs, CO	Conference:
	Bureau Chief		from Des Moines	School Nutrition Association National Leadership Conference
	Prev Trips this year:	1 Staff Attending:	1	Depart: 4/27/2011
	Anticip Trips this year:	5 Mode:	Airplane	Return: 5/1/2011
	28203161	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other 100%
		SNAI		Conference Start 4/28/2011 Conference End 4/30/2011
6	Deeter, Tom	Education	Kansas City, MO	Conference:
	Consultant		from Des Moines	Dynamic Learning MAPS Consortium
	Prev Trips this year:	1 Staff Attending:	2	Depart: 4/25/2011
	Anticip Trips this year:	6 Mode:	Personal Vehicle	Return: 4/29/2011
	28203159	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other 100%
		Consortium		Conference Start 4/26/2011 Conference End 4/29/2011
7	Shaw, Donna	Education	Kansas City, MO	Conference:
			from Des Moines	CCEE Instructional and Draft Assessment Achievement Level Descriptors Development Meeting for Math
	Prev Trips this year:	0 Staff Attending:	3	Depart: 4/25/2011
	Anticip Trips this year:	3 Mode:	State Vehicle	Return: 4/29/2011
	28203150	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other 100%
		GSEG 1% Grant-Dynamic Learning		Conference Start 4/26/2011 Conference End 4/29/2011
8	Thatcher, Emily	Education	Kansas City, MO	Conference:
	Consultant		from Des Moines	CCEE Instructional and Draft Assessment Achievement Level Descriptors Development Meeting for Math
	Prev Trips this year:	2 Staff Attending:	3	Depart: 4/25/2011
	Anticip Trips this year:	8 Mode:	State Vehicle	Return: 4/29/2011
	28203147	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other 100%
		GSEG 1% Grant-Dynamic Learning		Conference Start 4/26/2011 Conference End 4/29/2011

9	Scott, John A.	Education	Madrid, SPAIN	Conference:				
	Consultant		from Des Moines	Madrid Teacher Recruitment Fair				
	Prev Trips this year:	7	Staff Attending:	1	Depart:	3/27/2011		
	Anticip Trips this year:	10	Mode:	Airplane	Return:	4/1/2011		
	28203116		Registration	\$0.00	State			
	Deferred 3/14/11		Airfare\Train	\$0.00	Federal			
			Total	\$100.00	Other	100%	Conference Start	3/28/2011
				Spanish Government			Conference End	4/1/2011
10	Thatcher, Emily	Education	Orlando, FL	Conference:				
	Consultant		from Des Moines	CCSSO ASES SCASS Meeting				
	Prev Trips this year:	1	Staff Attending:	1	Depart:	6/15/2011		
	Anticip Trips this year:	8	Mode:	Airplane	Return:	6/19/2011		
	28203155		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$0.00	Other	100%	Conference Start	6/16/2011
				CCSSO			Conference End	6/18/2011
11	Gethmann, Dee	Education	Providence, RI	Conference:				
	Early Childhood Consultant		from Des Moines	Council for Chief State School Officers State Collaborative (CCSSO)				
	Prev Trips this year:	3	Staff Attending:	2	Depart:	6/7/2011		
	Anticip Trips this year:	3	Mode:	Airplane	Return:	6/10/2011		
	28203129		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$0.00	Other	100%	Conference Start	6/8/2011
				CCSSO			Conference End	6/9/2011
12	Milburn, Penny	Education	Providence, RI	Conference:				
	Early Childhood Consultant		from Des Moines	Council for Chief State School Officers State Collaborative (CCSSO)				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	6/7/2011		
	Anticip Trips this year:	3	Mode:	Airplane	Return:	6/11/2011		
	28203128		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$0.00	Other	100%	Conference Start	6/8/2011
				CCSSO			Conference End	6/9/2011

13	Maurer, George J. Executive Director	Education	Washington, DC from Des Moines	Conference: CCSSO-State Consortium on Educator Effectiveness National Summit				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	4/27/2011		
	Anticip Trips this year:	0	Mode:	Airplane	Return:	4/30/2011		
	28203142		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$322.00	Other	100%	Conference Start	4/27/2011
			BoEE				Conference End	4/30/2011
14	Peitzman, Trista Executive Officer	Iowa Public Television	Orlando, FL from Des Moines	Conference: 2011 PBS Annual Meeting				
	Prev Trips this year:	1	Staff Attending:	2	Depart:	5/16/2011		
	Anticip Trips this year:	4	Mode:	Airplane	Return:	5/18/2011		
	90083		Registration	\$560.00	State			
			Airfare\Train	\$315.00	Federal			
			Total	\$1,405.00	Other	100%	Conference Start	5/16/2011
			CPB Funds				Conference End	5/17/2011
15	Smith, Jason Superintendent	Human Services	Brooklyn Park, MN from Cherokee	Conference: MnATSA 15th Annual Conference				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	4/14/2011		
	Anticip Trips this year:	1	Mode:	Personal Vehicle	Return:	4/15/2011		
	4010317112		Registration	\$120.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$531.49	Other	100%	Conference Start	4/13/2011
			Self Pay				Conference End	4/15/2011
16	Anderson, Pat Social Work Administrator	Human Services	Kansas City, MO from Sioux City	Conference: Midwest Child Welfare Implementation Center's Regional Conference				
	Prev Trips this year:	0	Staff Attending:	3	Depart:	4/11/2011		
	Anticip Trips this year:	1	Mode:	Personal Vehicle	Return:	4/13/2011		
	4010317110		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$540.00	Other	100%	Conference Start	4/12/2011
			MCWIC Funds				Conference End	4/13/2011

17	Reynolds, C. Roderick	Inspections and Appeals	Washington, DC	Conference:
	Assistant Attorney General		from Des Moines	National Association of Medicaid Fraud Control Units Director's Symposium
	Prev Trips this year:	0 Staff Attending:	1	Depart: 3/29/2011
	Anticip Trips this year:	0 Mode:	Airplane	Return: 4/1/2011
31511		Registration	\$0.00	State
		Airfare\Train	\$515.00	Federal
		Total	\$1,415.00	Other 100%
		NAMFCU Executive Committee		Conference Start 3/30/2011
				Conference End 3/31/2011
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18	Salsberry, Steven T.	Natural Resources	Kansas City, MO	Conference:
	Right of Way Agent 3		from Des Moines	Federal Uniform Appraisal Standards Course
	Prev Trips this year:	0 Staff Attending:	1	Depart: 5/4/2011
	Anticip Trips this year:	2 Mode:	State Vehicle	Return: 5/6/2011
542031111		Registration	\$300.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$536.00	Other 100%
		Fish & Wildlife Trust Fund		Conference Start 5/5/2011
				Conference End 5/6/2011
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19	Poole, Kelly	Natural Resources	Milan, IL	Conference:
	Environmental Specialist		from Des Moines	23rd Annual Spring Meeting of the Rivers and Streams Technical Committee on Mollusk Response to Stream Restoration Practices
	Prev Trips this year:	0 Staff Attending:	4	Depart: 3/22/2011
	Anticip Trips this year:	2 Mode:	State Vehicle	Return: 3/23/2011
5420309111		Registration	\$30.00	State
TAB # 2		Airfare\Train	\$0.00	Federal
		Total	\$113.00	Other 100%
		Fish & Wildlife Trust Fund		Conference Start 3/22/2011
				Conference End 3/23/2011
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20	Akre, Judy	IPERS	Toronto, Ontario CANADA	Conference:
	Director of Communications		from Des Moines	CEM Annual Global Pension Admin. Peer Conference
	Prev Trips this year:	0 Staff Attending:	2	Depart: 5/8/2011
	Anticip Trips this year:	2 Mode:	Airplane	Return: 5/12/2011
96540		Registration	\$0.00	State
		Airfare\Train	\$653.18	Federal
		Total	\$1,868.91	Other 100%
		IPERS		Conference Start 5/9/2011
				Conference End 5/12/2011

21	Schwartz, Leon	IPERS	Toronto, Ontario CANADA	Conference:
	Chief Operations Officer		from Des Moines	CEM Annual Global Pension Admin. Peer Conference
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	2 <i>Depart:</i>	5/8/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	<i>Return:</i>	5/12/2011
96539		<i>Registration</i>	<i>State</i>	
		<i>Airfare\Train</i>	<i>Federal</i>	
		<i>Total</i>	<i>Other</i>	100% <i>Conference Start</i>
		IPERS		<i>Conference End</i>
				5/9/2011
				5/12/2011
22	Hill, J. Derek	Emergency Management	Arlington, VA	Conference:
	Homeland Security		from Des Moines	Institute for Governors' Homeland Security Advisors
	Advisor/Emergency			
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	1 <i>Depart:</i>	4/4/2011
	<i>Anticip Trips this year:</i>	15 <i>Mode:</i>	<i>Return:</i>	4/6/2011
583001376		<i>Registration</i>	<i>State</i>	
		<i>Airfare\Train</i>	<i>Federal</i>	
		<i>Total</i>	<i>Other</i>	100% <i>Conference Start</i>
		National Governors Assoc.		<i>Conference End</i>
				4/4/2011
				4/6/2011
23	Garvey, Dr. Ann	Health	Pittsburg, PA	Conference:
	Deputy State		from Des Moines	2011 Council of State and Territorial Epidemiologists Annual Conference and Annual Business Meeting of the National Association of State Public Health
	Epidemiologist & State			
	<i>Prev Trips this year:</i>	4 <i>Staff Attending:</i>	1 <i>Depart:</i>	6/11/2011
	<i>Anticip Trips this year:</i>	0 <i>Mode:</i>	<i>Return:</i>	6/14/2011
5883659		<i>Registration</i>	<i>State</i>	
		<i>Airfare\Train</i>	<i>Federal</i>	
		<i>Total</i>	<i>Other</i>	100% <i>Conference Start</i>
		Council of State and Territorial Epid		<i>Conference End</i>
				6/12/2011
				6/16/2011
24	Bowden, Mark	Health	Seattle, WA	Conference:
	Executive Director, Iowa		from Des Moines	Administrators in Medicine/Midwest Licensure Portability Task Force and Federation of State Medical Boards
	Board of Medicine			
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	4 <i>Depart:</i>	4/26/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	<i>Return:</i>	5/1/2011
5883644		<i>Registration</i>	<i>State</i>	
		<i>Airfare\Train</i>	<i>Federal</i>	
TAB # 3		<i>Total</i>	<i>Other</i>	100% <i>Conference Start</i>
		FSMB/Licensure Fees		<i>Conference End</i>
				4/28/2011
				4/30/2011

25	Shirazi, M.D., Siroos	Health	Seattle, WA	Conference:
	Chair, Iowa Board of Medicine		from Cedar Rapids	Administrators in Medicine and the Federation of State Medical Boards
	Prev Trips this year:	0 Staff Attending:	4	Depart: 4/26/2011
	Anticip Trips this year:	1 Mode:	Airplane	Return: 5/1/2011
	5883655	Registration	\$0.00	State
	TAB # 3	Airfare\Train	\$550.00	Federal
		Total	\$2,075.84	Other 100%
		Licensure Fees		Conference Start 4/27/2011
				Conference End 4/30/2011
26	Van Maanen, Amy	Health	Seattle, WA	Conference:
	Licensure Director, Iowa Board of Medicine		from Des Moines	Administrators in Medicine/Midwest Licensure Portability Task Force and Federation of State Medical Boards'
	Prev Trips this year:	0 Staff Attending:	4	Depart: 4/26/2011
	Anticip Trips this year:	2 Mode:	Airplane	Return: 4/30/2011
	5883654	Registration	\$425.00	State
	TAB # 3	Airfare\Train	\$500.00	Federal
		Total	\$2,156.97	Other 100%
		Licensure Fees		Conference Start 4/27/2011
				Conference End 4/30/2011
27	Snyder, M.D., Jeffrey	Health	Seattle, WA	Conference:
	Chair, Monitoring Committee. Iowa Board		from Omaha, NE	Federation of State Medical Boards
	Prev Trips this year:	0 Staff Attending:	4	Depart: 4/27/2011
	Anticip Trips this year:	1 Mode:	Airplane	Return: 5/1/2011
	5883656	Registration	\$425.00	State
	TAB # 3	Airfare\Train	\$500.00	Federal
		Total	\$2,165.94	Other 100%
		Licensure Fees		Conference Start 4/28/2011
				Conference End 4/30/2011
28	Murillo, Victor M.	Public Safety	Chicago, IL	Conference:
	Criminalist		from Des Moines	AFTE 2011 Training Seminar
	Prev Trips this year:	0 Staff Attending:	1	Depart: 5/28/2011
	Anticip Trips this year:	1 Mode:	Airplane	Return: 6/3/2011
	595364	Registration	\$385.00	State 100%
		Airfare\Train	\$345.00	Federal
		Total	\$1,960.00	Other
				Conference Start 5/29/2011
				Conference End 6/3/2011

29	Meeker, Brian Trooper	Public Safety	St. Louis, MO from Runnells	Conference: 2011 IOMGIA Conference				
	Prev Trips this year:	1	Staff Attending:	1	Depart:	9/10/2011		
	Anticip Trips this year:	2	Mode:	State Vehicle	Return:	9/17/2011		
	44989		Registration	\$325.00	State	100%		
			Airfare\Train	\$0.00	Federal			
			Total	\$1,580.00	Other		Conference Start	9/11/2011
							Conference End	9/16/2011
30	Lorenzen, Dave J. PSE 5	Transportation	Phoenix, AZ from Des Moines	Conference: Heavy Electronic License Plate (HELP) Inc. Executive Committee Meeting				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	5/12/2011		
	Anticip Trips this year:	8	Mode:	Airplane	Return:	5/13/2011		
	22586		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$0.00	Other	100%	Conference Start	5/13/2011
			HELP, Inc.				Conference End	5/13/2011
31	Lorenzen, Dave J. PSE 5	Transportation	Washington, DC from Des Moines	Conference: Heavy Electronic License Plate (HELP) Inc. Executive Committee Meeting				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	4/28/2011		
	Anticip Trips this year:	8	Mode:	Airplane	Return:	4/30/2011		
	22584		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$0.00	Other	100%	Conference Start	4/29/2011
			HELP, Inc.				Conference End	4/29/2011
32	Austin, Karen Deputy Treasurer	Treasurer of State	Atlanta, GA from Des Moines	Conference: NAST Treasury Management Training Symposium				
	Prev Trips this year:	0	Staff Attending:	3	Depart:	5/1/2011		
	Anticip Trips this year:	3	Mode:	Airplane	Return:	5/4/2011		
	655032111		Registration	\$550.00	State			
			Airfare\Train	\$450.00	Federal			
			Total	\$1,750.00	Other	100%	Conference Start	5/1/2011
			Iowa Educational Savings Plan Trust				Conference End	5/4/2011

33	Devin, Stefanie	Treasurer of State	Atlanta, GA	Conference:				
	Deputy Treasurer		from Des Moines	NAST Treasury Management Training Symposium				
	Prev Trips this year:	0	Staff Attending:	3	Depart:	5/1/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	5/4/2011		
	6550321111		Registration	\$550.00	State			
			Airfare\Train	\$450.00	Federal			
			Total	\$1,750.00	Other	100%	Conference Start	5/1/2011
			Iowa Educational Savings Plan Trust				Conference End	5/4/2011
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34	Fehring, Kathryn	Treasurer of State	Atlanta, GA	Conference:				
	Compliance Officer		from Des Moines	NAST Treasury Management Training Symposium				
	Prev Trips this year:	0	Staff Attending:	3	Depart:	5/1/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	5/5/2011		
	6550321112		Registration	\$550.00	State	100%		
			Airfare\Train	\$450.00	Federal			
			Total	\$1,920.00	Other		Conference Start	5/1/2011
							Conference End	5/5/2011

FEDERAL FUNDS

35	Petersen, Roger	Education	Dallas, TX	Conference:
	Information Techn. Specialist		from Des Moines	Specification Developer Camp
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	<i>Depart:</i> 4/10/2011	
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i> Airplane	<i>Return:</i> 4/13/2011	
28203160		<i>Registration</i> \$115.00	<i>State</i>	
		<i>Airfare\Train</i> \$600.00	<i>Federal</i> 100%	
		<i>Total</i> \$1,215.00	<i>Other</i>	<i>Conference Start</i> 4/11/2011
				<i>Conference End</i> 4/12/2011
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36	Rives, Marietta	Education	Indianapolis, IN	Conference:
	Consultant		from Des Moines	Learning Forward Affiliate Leaders Meetings
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	<i>Depart:</i> 7/15/2011	
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i> Airplane	<i>Return:</i> 7/18/2011	
28203130		<i>Registration</i> \$255.00	<i>State</i>	
		<i>Airfare\Train</i> \$400.00	<i>Federal</i> 100%	
		<i>Total</i> \$938.09	<i>Other</i>	<i>Conference Start</i> 7/15/2011
				<i>Conference End</i> 7/18/2011
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37	Varner, Jeremy	Education	New Orleans, LA	Conference:
	Consultant		from Chicago, IL	American Association of Community Colleges Annual Convention
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	<i>Depart:</i> 4/8/2011	
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i> Airplane	<i>Return:</i> 4/12/2011	
28203123		<i>Registration</i> \$850.00	<i>State</i>	
TAB # 4		<i>Airfare\Train</i> \$700.00	<i>Federal</i> 100%	
		<i>Total</i> \$2,978.00	<i>Other</i>	<i>Conference Start</i> 4/19/2011
				<i>Conference End</i> 4/12/2011
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38	Russell, Judy	Education	Providence, RI	Conference:
	Early Childhood Consultant		from Des Moines	National Association of Early Childhood Specialists in State Departments of Education
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	<i>Depart:</i> 6/8/2011	
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i> Airplane	<i>Return:</i> 6/11/2011	
28203127		<i>Registration</i> \$125.00	<i>State</i>	
		<i>Airfare\Train</i> \$550.00	<i>Federal</i> 100%	
		<i>Total</i> \$1,407.00	<i>Other</i>	<i>Conference Start</i> 6/9/2011
				<i>Conference End</i> 6/10/2011

39	Crew, Steve	Education	Washington, DC	Conference:
	Consultant		from Des Moines	Brustein & Manasevit 2011 Spring Forum
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2 <i>Depart:</i>	4/26/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane <i>Return:</i>	4/29/2011
28203140		<i>Registration</i>	\$725.00 <i>State</i>	
		<i>Airfare\Train</i>	\$700.00 <i>Federal</i>	100%
		<i>Total</i>	\$2,543.25 <i>Other</i>	
				<i>Conference Start</i> 4/27/2011
				<i>Conference End</i> 4/29/2011
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40	Donoghue, Jim	Education	Washington, DC	Conference:
	Consultant		from Des Moines	Brustein & Manasevit 2011 Spring Forum
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	2 <i>Depart:</i>	4/26/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane <i>Return:</i>	4/29/2011
28203141		<i>Registration</i>	\$725.00 <i>State</i>	
		<i>Airfare\Train</i>	\$700.00 <i>Federal</i>	100%
		<i>Total</i>	\$2,543.25 <i>Other</i>	
				<i>Conference Start</i> 4/27/2011
				<i>Conference End</i> 4/29/2011
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41	Hutton, Suzanne M.	Iowa Workforce Development	Lake Buena Vista, FL	Conference:
	Administrative Assistant 2		from Des Moines	2011 Annual On-site Consultation Training Conference
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	2 <i>Depart:</i>	5/1/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	Airplane <i>Return:</i>	5/6/2011
309110305		<i>Registration</i>	\$0.00 <i>State</i>	10%
		<i>Airfare\Train</i>	\$664.00 <i>Federal</i>	90%
		<i>Total</i>	\$1,504.00 <i>Other</i>	
				<i>Conference Start</i> 5/2/2011
				<i>Conference End</i> 5/5/2011
<hr/>				
42	Mullen, Joseph L.	Iowa Workforce Development	Lake Buena Vista, FL	Conference:
	Public Service Executive 2 (Project Manager)		from Des Moines	2011 Annual On-site Consultation Training Conference
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2 <i>Depart:</i>	5/1/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	Airplane <i>Return:</i>	5/6/2011
309110304		<i>Registration</i>	\$0.00 <i>State</i>	
		<i>Airfare\Train</i>	\$664.00 <i>Federal</i>	100%
		<i>Total</i>	\$1,504.00 <i>Other</i>	
				<i>Conference Start</i> 5/2/2011
				<i>Conference End</i> 5/5/2011

43	Roeder-Grubb, Laura	Human Rights	Seattle, WA	Conference:		
	Information Technology Specialist		from Des Moines	21st Annual Workshop for Contributors to the National Juvenile Court Data Archive		
	Prev Trips this year:	0	Staff Attending:	1	Depart:	6/15/2011
	Anticip Trips this year:	1	Mode:	Airplane	Return:	6/17/2011
	3795042		Registration	\$0.00	State	
			Airfare\Train	\$475.95	Federal	100%
			Total	\$736.95	Other	
					Conference Start	6/15/2011
					Conference End	6/17/2011
44	Wolfe, Doug	Human Services	Denver, CO	Conference:		
	Program Planner		from Des Moines	SSRHY Demonstration Annual Meeting		
	Prev Trips this year:	0	Staff Attending:	2	Depart:	5/2/2011
	Anticip Trips this year:	2	Mode:	Airplane	Return:	5/4/2011
	4010317111		Registration	\$0.00	State	
			Airfare\Train	\$367.60	Federal	100%
			Total	\$739.60	Other	
					Conference Start	5/2/2011
					Conference End	5/4/2011
45	Garvey, Ann	Health	St. Louis, MO	Conference:		
	Deputy State Epidemiologist & State		from Des Moines	2011 American Veterinary Medical Association Annual Convention		
	Prev Trips this year:	1	Staff Attending:	1	Depart:	7/15/2011
	Anticip Trips this year:	3	Mode:	Airplane	Return:	7/17/2011
	58836591		Registration	\$725.00	State	
			Airfare\Train	\$400.00	Federal	60%
			Total	\$1,764.92	Other	35%
			AVMA		Conference Start	7/16/2011
					Conference End	7/19/2011
46	Hesnard, Phil	Public Safety	Atlanta, GA	Conference:		
	Fire Prevention Inspector		from Des Moines	Life Safety Fire Inspector I Course		
	Prev Trips this year:	0	Staff Attending:	1	Depart:	4/3/2011
	Anticip Trips this year:	2	Mode:	Airplane	Return:	4/9/2011
	5951135032		Registration	\$0.00	State	
			Airfare\Train	\$475.00	Federal	100%
			Total	\$1,779.00	Other	
					Conference Start	4/4/2011
					Conference End	4/9/2011

47	Novak, Randal E. Bureau Chief (FSTB)	Public Safety	Emmitsburg, MD from Ames	Conference: National Fire Academy's Board of Visitors Meeting
	Prev Trips this year: 4	Staff Attending: 1	Depart: 4/5/2011	
	Anticip Trips this year: 10	Mode: Airplane	Return: 4/8/2011	
	5951192036	Registration \$0.00	State	
		Airfare\Train \$0.00	Federal 100%	
		Total \$0.00	Other	Conference Start 4/6/2011
				Conference End 4/7/2011
48	Brockman, Jeff Trooper	Public Safety	Jefferson City, MO from Council Bluffs	Conference: Level II MSCAP Inspections Training
	Prev Trips this year: 0	Staff Attending: 2	Depart: 4/3/2011	
	Anticip Trips this year: 1	Mode: State Vehicle	Return: 4/8/2011	
	44995	Registration \$0.00	State 20%	
		Airfare\Train \$0.00	Federal 80%	
		Total \$654.00	Other	Conference Start 4/4/2011
				Conference End 4/8/2011
49	Cubit, Brad Trooper	Public Safety	Jefferson City, MO from Oskaloosa	Conference: Level II MSCAP Inspections Training
	Prev Trips this year: 0	Staff Attending: 2	Depart: 4/3/2011	
	Anticip Trips this year: 1	Mode: State Vehicle	Return: 4/8/2011	
	44994	Registration \$0.00	State 20%	
		Airfare\Train \$0.00	Federal 80%	
		Total \$654.00	Other	Conference Start 4/4/2011
				Conference End 4/8/2011
50	Gorsh, Kyle R. Acting Special Agent in Charge	Public Safety	Kansas City, MO from Des Moines	Conference: 2011 Midwest Consortium Life Safety Code Meeting
	Prev Trips this year: 0	Staff Attending: 3	Depart: 4/19/2011	
	Anticip Trips this year: 1	Mode: State Vehicle	Return: 4/21/2011	
	5951138033	Registration \$0.00	State	
		Airfare\Train \$0.00	Federal 100%	
		Total \$401.00	Other	Conference Start 4/20/2011
				Conference End 4/21/2011

51	Vasiljevic, Ljerka	Public Safety	Kansas City, MO	Conference:
	Construction Design Engineer Senior		from Des Moines	2011 Midwest Consortium Life Safety Code Meeting
	Prev Trips this year:	0 Staff Attending:	3	Depart: 4/19/2011
	Anticip Trips this year:	1 Mode:	State Vehicle	Return: 4/21/2011
5951120034		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal 100%
		Total	\$326.00	Other
				Conference Start 4/20/2011
				Conference End 4/21/2011
52	Wood, Dan	Public Safety	Kansas City, MO	Conference:
	Fire Prevention Inspector		from Des Moines	2011 Midwest Consortium Life Safety Code Meeting
	Prev Trips this year:	0 Staff Attending:	3	Depart: 4/19/2011
	Anticip Trips this year:	1 Mode:	State Vehicle	Return: 4/21/2011
5951104035		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal 100%
		Total	\$326.00	Other
				Conference Start 4/20/2011
				Conference End 4/21/2011
53	Hermesen, Paul	Public Safety	St. Louis, MO	Conference:
	Criminalist Supervisor		from Ankeny	International Association of Chemical Testing (IACT) 2011 Annual Conference
	Prev Trips this year:	1 Staff Attending:	4	Depart: 4/14/2011
	Anticip Trips this year:	2 Mode:	State Vehicle	Return: 4/20/2011
595365		Registration	\$575.00	State
TAB # 5		Airfare\Train	\$0.00	Federal 100%
		Total	\$2,101.00	Other
				Conference Start 4/15/2011
				Conference End 4/21/2011
54	Bleskacek, James A.	Public Safety	St. Louis, MO	Conference:
	Criminalist		from Ankeny	Administrators' Meeting sponsored by NPAS & IACT Conference
	Prev Trips this year:	0 Staff Attending:	4	Depart: 4/15/2011
	Anticip Trips this year:	1 Mode:	State Vehicle	Return: 4/21/2011
595368		Registration	\$300.00	State
TAB # 5		Airfare\Train	\$0.00	Federal 100%
		Total	\$1,702.72	Other
				Conference Start 4/16/2011
				Conference End 4/21/2011

55	Monserate, Robert	Public Safety	St. Louis, MO	Conference:
	Criminalist Supervisor		from Ankeny	Administrators' Meeting sponsored by NPAS & IACT Conference
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	4	<i>Depart:</i> 4/15/2011
	<i>Anticip Trips this year:</i>	1 <i>Mode:</i>	State Vehicle	<i>Return:</i> 4/21/2011
	595367	Registration	\$250.00	State
	TAB # 5	Airfare\Train	\$0.00	Federal 100%
		Total	\$1,750.72	Other
				Conference Start 4/16/2011
				Conference End 4/21/2011
<hr/>				
56	Tate, Michael	Public Safety	St. Louis, MO	Conference:
	Criminalist		from Ankeny	Administrators' Meeting sponsored by NPAS
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	4	<i>Depart:</i> 4/15/2011
	<i>Anticip Trips this year:</i>	1 <i>Mode:</i>	State Vehicle	<i>Return:</i> 4/17/2011
	595366	Registration	\$0.00	State
	TAB # 5	Airfare\Train	\$0.00	Federal 100%
		Total	\$511.24	Other
				Conference Start 4/16/2011
				Conference End 4/16/2011
<hr/>				
57	Batcheller, Anthony S.	Transportation	Chicago, IL	Conference:
	EXEC OFF 2		from Des Moines	Commercial Vehicle Safety Alliance (DVSA) 2011 Workshop and the North American Cargo Securement Harmonization Public Forum
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	3	<i>Depart:</i> 4/10/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	State Vehicle	<i>Return:</i> 4/14/2011
	22582	Registration	\$450.00	State 20%
		Airfare\Train	\$0.00	Federal 80%
		Total	\$1,419.32	Other
				Conference Start 4/11/2011
				Conference End 4/14/2011
<hr/>				
58	Evans, Darwin Lance	Transportation	Chicago, IL	Conference:
	MV Commander		from Des Moines	Commercial Vehicle Safety Alliance (CVSA) 2011 Workshop and the North American Cargo Securement Harmonization Public Forum
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	2	<i>Depart:</i> 4/10/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	State Vehicle	<i>Return:</i> 4/14/2011
	22579	Registration	\$450.00	State 20%
		Airfare\Train	\$0.00	Federal 80%
		Total	\$1,419.32	Other
				Conference Start 4/11/2011
				Conference End 4/14/2011

59	Lorenzen, Dave J.	Transportation	Chicago, IL	Conference:			
	PSE 5		from Des Moines	Commercial Vehicle Safety Alliance (DVSA) 2011 Workshop and the North American Cargo Securement Harmonization Public Forum			
	Prev Trips this year:	0	Staff Attending:	3	Depart:	4/10/2011	
	Anticip Trips this year:	8	Mode:	State Vehicle	Return:	4/14/2011	
	22580		Registration	\$450.00	State	20%	
			Airfare\Train	\$0.00	Federal	80%	
			Total	\$1,750.42	Other		Conference Start 4/11/2011
							Conference End 4/14/2011
<hr/>							
60	Steier, Paul J.	Transportation	Springfield, IL	Conference:			
	MV Commander		from Des Moines	Midwest Odometer and Title Fraud Enforcement Association (MOTFEA) 2011 Workshop			
	Prev Trips this year:	1	Staff Attending:	1	Depart:	4/17/2011	
	Anticip Trips this year:	4	Mode:	State Vehicle	Return:	4/21/2011	
	22578		Registration	\$125.00	State		
			Airfare\Train	\$0.00	Federal	100%	
			Total	\$852.85	Other		Conference Start 4/18/2011
							Conference End 4/20/2011

5. **Out of State Travel Waivers**

6. **Travel Request Changes**

- A. Stodola, Kathleen
Emergency Management
Traveling To: Orlando, FL
Conference: National Radiological Emergency Preparedness Conference
Reason: Registration fee was listed at \$50.00, should have been listed at \$350.00.
Old Cost: \$1,529.94
New Cost: \$1,829.94
- B. Denney, Melinda
Human Services
Traveling To: Arlington, VA/Washington, DC
Conference: NIEM Governance Board Meeting
Reason: Melinda Denney is unable to attend because of personal reasons and family commitment, Melissa Mau will attend in her place.
Old Cost: \$1,518.00
New Cost: \$1,518.00

7. **Outside Counsel**

- A. The Department of Justice, Attorney General's office requests retention of outside counsel pursuant to Iowa Code section 13.3(1) in Maureen Kimmerle v. State of Iowa and Second Injury Fund a worker's compensation case filed by a state employee.

Firm: Patterson Law Firm, L.L.P.
Attorney: Ryan Clark
505 5th Avenue, Suite 729
Des Moines, IA 50309-2390
Rate: \$80.00 per hour

TAB # 6

- B. The Department of Justice, Attorney General's office pursuant to Iowa Code section 13.7 requests approval to retain special outside counsel to provide legal advise to the State Treasurer on tax issues related to the 2009 and 2010 series of I-Jobs bonds. Deferred at March 7, 2011 Executive Council meeting.

Firm: Dorsey & Whitney
Attorney: Ms. Darla Giese and Mr. David Claypool
801 Grand Avenue, Suite 3900
Des Moines, IA 50309
Rate: \$240.00 - \$440.00 per hour

TAB # 7

8. Payment of Cost Items

- A. Coppola, McConville, Coppola, Hockenberry & Scalise, P.C.....\$416.25
2100 Westown Parkway, Suite 210
West Des Moines, IA 50265-1539
Campaign Contributions from Fort Dodge Gambling Interests to Governor Culver

Julie Pottorff, Deputy Attorney General, has reviewed these invoices and recommends payment.

- B. Patterson Law Firm L.L.P..... \$704.00
729 Insurance Exchange Building
505 Fifth Avenue
Des Moines, IA 50309-2390
Simmons v. University of Iowa, State of Iowa and Second Injury Fund

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment.

9. Renewal Memberships

- A. Administrative Services in International Code Council in the amount of \$280.00 for January 1 - December 31, 2011. (Previous amount was \$280.00.)
Other agencies: No: Funding Source: Other State Funds
(Deferred 3/14/11)
- B. Administrative Services in National Fire Protection Association in the amount of \$150.00 for January 1 - December 31, 2011. (Previous amount was \$150.00.) Other agencies: No: Funding Source: Other State Funds
(Deferred 3/14/11)
- C. Blind in Iowa Automatic Merchandising Association in the amount of \$150.00 for January 1 - December 31, 2011. (Previous amount was \$150.00.)
Other agencies: No: Funding Source: Federal/State
- D. College Student Aid in Iowa Association of Student Financial Aid Administrators (IASFAA) in the amount of \$75.00 for July 1, 2010 - June 30, 2011. On August 30, 2010 \$300.00 was approved for this membership, this is to cover an additional member that must attend Spring Conference being held in Iowa. Other agencies: No: Funding Source: Other Funds: Guaranteed Student Loan Program. (Deferred 3/14/11)

- E. Education in National Council for State Directors of Community Colleges in the amount of \$325.00 for July 1, 2010 - June 30, 2011. (Previous amount was \$325.00.) Other agencies: No: Funding Source: Federal Funds (Deferred 3/14/11)
- F. Health in Association of Marital and Family Therapy Regulatory Boards in the amount of \$500.00 for January 1 - December 31, 2011. (Previous amount was \$500.00.) Other agencies: No: Funding Source: Other State Funds: Retained Fees (Deferred 3/14/11)
- G. Health in National Public Health Information Coalition (NPHIC) in the amount of \$400.00 for January 1 - December 31, 2011. (Previous amount was \$400.00.) Other agencies: No: Funding Source: Federal Funds (Deferred 3/14/11)
- H. Iowa Veterans Affairs in Marshalltown Area Chamber of Commerce in the amount of \$162.00 for July 1, 2010 - July 1, 2011. (Previous amount was \$159.00.) Other agencies: No: Funding Source: Federal Funds (Deferred 3/14/11)
- I. IPERS in Association of Public Pension Fund Auditors (APPFA) in the amount of \$300.00 for January 1 - December 31, 2011. (Previous amount was \$300.00.) Other agencies: No: Funding Source: Other: IPERS Trust Fund
- J. IPERS in Institutional Limited Partners Association (ILPA) in the amount of \$2,500.00 for January 1 - December 31, 2011. (Previous amount was \$2,500.00.) Other agencies: No: Funding Source: Other: IPERS Trust Fund
TAB # 8
- K. Public Defense in Adjutants General Association of the United States (AGAUS) in the amount of \$250.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$250.00.) Other agencies: No: Funding Source: State General Fund (Deferred 3/14/11)
- L. Secretary of State in The Elections Center in the amount of \$350.00 for May 1, 2011 - April 30, 2012. (Previous amount was \$350.00.) Other agencies: No: Funding Source: State General Fund

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: *Education, State Library of Iowa*

NAME OF ORGANIZATION *Association for Informational Media and Equipment*

NEW MEMBERSHIP ☒ **RENEWAL** _____ **MEMBERSHIP PERIOD:** 12/31/10 To 12/31/11
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$150.00 _____

Funding Source: State General Fund ☒ Other State Funds ☐ _____

Federal Funds ☐ **Other Funds** ☐ _____

If Renewal, previous year amount. \$ _____

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes, please list: _____

Please describe why your department should have an additional membership _____

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes ☒ No

If yes, list the anticipated number of trips per year and their purpose: _____

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:
The Association is a non-profit organization offering copyright information and support to teachers, librarians, and media center directors. We are joining on behalf of Iowa libraries. The Association provides much-needed factual information about copyright issues, and will respond to the questions of individual libraries.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA. *Questions regarding copyright issues frequently occur in Iowa libraries. The information and answers to questions provided to members of this organization will help Iowa librarians offer programming to their library users that is in compliance with copyright law.*

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: *Contact to occur several times per month primarily via e-mail and telephone.*

Requested by: Jeff Berger 
(Department Head Signature)

Date: January 21, 2011 _____

Phone: 515-281-3968 _____

E-mail: jeff.berger@iowa.gov _____

Membership Form 42400

July 2009

DOM: Approval ☒ Disapproval ☐

Signature 

Date 3/3/11

EXECUTIVE COUNCIL
2011 MAR 102



EXECUTIVE COUNCIL

STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

2011 MAR 16 PM 1:06

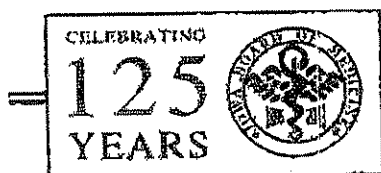
DEPARTMENT OF NATURAL RESOURCES
ROGER L. LANDE, DIRECTOR

DATE: March 16, 2011
TO: Executive Council
FROM: Joe Larscheid, Fisheries Bureau Chief, Travis Baker, Land & Waters Bureau Chief
RE: Travel Approval for the Annual Rivers and Streams Technical Committee Meeting

The Fisheries Bureau of the Iowa DNR is requesting permission to send four employees (Gregory Gelwicks, Dan Kirby, Gregory Simmons and Kelly Poole) to the 23rd Annual Rivers and Streams Technical Committee meeting to be held March 22-23, 2011 in Milan, Illinois. This is a technical committee of the North Central Division of the American Fisheries Society and this annual meeting serves as the primary meeting site for river and stream fisheries professionals throughout the Midwest.

The meeting's location (within the instate limits) and low registration cost (\$30 that includes two meals) makes this meeting an extremely affordable professional development opportunity for the employees that we will send to the meeting. Furthermore, employees will carpool and share lodging, as able, reducing the cost.

Some of the foremost experts on river and stream resources and stream restoration normally attend and present at this meeting. There will be hundreds of years of professional experience in the room to share and exchange ideas during the group discussions. The format of this meeting allows our staff to efficiently gain valuable information that we need to manage stream and river fisheries in Iowa. In the past, our staff was first alerted to new and innovative stream management techniques at this meeting – before they were available in print. Information like this allows our Bureau to improve stream resources for Iowans. Improved stream resources and increased fishing opportunities results in increased revenue for the Department and the State.



EXECUTIVE COUNCIL

STATE OF IOWA

IOWA BOARD OF MEDICINE

2011 MAR 17 PM 3:00

MARK BOWDEN
Executive Director

February 28, 2011

Mariannette Miller-Meeks, B.S.N., M.Ed., M.D.
 Director
 Iowa Department of Public Health
 Lucas State Office Building
 321 East 12th Street
 Des Moines, Iowa 50319-0075

Dr. Miller-Meeks:

Please find attached forms seeking authorization from the Executive Council for out-of-state travel and corresponding forms justifying this travel for a Department of Management review.

The Board of Medicine is seeking authorization for two Board members and two staff members to attend three back-to-back meetings on physician licensing and regulatory issues. The meetings, between April 27 and April 30 in Seattle, WA, are: Midwest Licensure Portability Task Force Meeting (Task Force); Administrators in Medicine (AIM); and Federation of State Medical Boards (FSMB). 100 percent of the travel expenses will be covered by external sources or Board funds.

Organizers have collaborated to hold these three meetings consecutively and in the same location to reduce state boards' overall expense to participate. These synergetic meetings will afford participants a broad range of exclusive training and education that will help the Board be more effective and efficient in its role of protecting Iowans thorough the licensing and regulation of physicians. Here are the Iowa participants:

- Siroos Shirazi, Board chair, is the Iowa voting delegate to the annual meeting of the Federation of State Medical Boards. Up to \$1,800 of his travel expenses are covered by the FSMB and his registration fees are waived.
- Mark Bowden, executive director, is a presenter at the AIM meeting. Up to \$1,800 of his travel expenses are covered by the FSME and his registration fees are waived.

BOARD OF MEDICINE TRAVEL

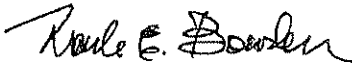
Page 2

February 28, 2011

- Amy Van Maanen, director of licensure, is a member of the Task Force, which is looking into license reciprocity among 10 Midwest states. Up to \$1,200 of her travel expenses are covered by an American Recovery and Reinvestment Act grant and the remaining expenses will be covered with budgeted Board funds, which are not a part of the state's General Fund.
- Jeffrey Snyder, M.D., is chair of the Board's Monitoring Committee, which has significant responsibility to ensure that physicians are compliant with Board orders. The FSMB provides exclusive training for physician members of state medical boards. His travel expenses will be covered with budgeted Board funds, which are not a part of the state's General Fund.

I am seeking a relatively quick turnaround for authorization of these trips to gain the significant discounts offered for early bookings of flights, hotels and registrations.

Thank you,



Mark Bowden

attachments



EXECUTIVE COUNCIL

STATE OF IOWA

TERRY BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

2011 MAR 16 AM 10:54

DEPARTMENT OF EDUCATION
JASON E. GLASS, DIRECTOR

March 15, 2011

Executive Council Members

The DE is requesting permission to send Jeremy Varner to the AACC conference. Jeremy is submitting the request for out of state travel for the AACC conference late because he was asked to wait to submit travel forms due to anticipated budgetary restrictions. He is now okayed to attend by his supervisor. Because of having to wait to submit, he will have to pay a higher registration fee for the conference. He is a presenter at the conference as well.

Please feel free to contact myself or Michele Ridout if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Berger".

Jeffrey Berger
Chief Financial Officer

Grimes State Office Building - 400 E 14th St - Des Moines IA 50319-0146

PHONE (515) 281-5294 FAX (515) 242-5988

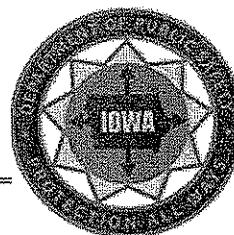
www.iowa.gov/educate

Championing Excellence for all Iowa Students through Leadership and Service

Terry E. Branstad
Governor
Kim Reynolds
Lt. Governor

EXECUTIVE COUNCIL

2011 MAR 16 PM 4:12



TAB # 5

Larry L. Noble
Commissioner

March 8, 2011

Ms. Georganna Madsen
Executive Council
State Capitol
Des Moines, Iowa 50319
LOCAL

Dear Sirs and Madams:

Paul Hermesen, Mike Tate, Bob Monserrate, and Jim Bleskacek are seeking approval to attend the 2011 International Association for Chemical Testing (IACT) this April in St. Louis, Missouri. This training will be 100% financed by a GTSB grant. This conference is an annual conference regarding evidentiary alcohol testing and associated research, new technology, quality assurance, and legal issues that impact OWI cases throughout the United States and the rest of the world. There are several speakers discussing issues on alcohol topics.

The manufacturer of the current instrument used in the state of Iowa (National Patent) has a one day users meeting on Saturday, April 16th discussing issues pertaining to their instrument. Jim Bleskacek will be presenting our experience with the new instrument at this meeting, and Mike Tate is traveling for the purpose of attending this meeting and acquiring technical knowledge on our instrument and will not be attending the main program of the conference.


Mike Tate, Bob Monserrate, and Jim Bleskacek all routinely testify as expert witnesses in support of the evidentiary breath alcohol testing program in court proceedings across Iowa. The knowledge gained at this conference and the National Patent user's meeting is imperative for credibility in court.

Paul Hermesen is the supervisor of the Breath Alcohol section at the laboratory, as well as the Quality Assurance Manager and would be attending the three day ASCLD/LAB Calibration Laboratory Accreditation Preparation course held April 15-17. This accreditation training is different than "testing" laboratory training as breath alcohol testing is a "calibration" science. Our current breath alcohol program is not accredited and we will need to move towards preparation for that accreditation in the future.

During the main program of the conference, there are multiple breakout sessions and committee meetings and multiple attendees will allow us to adequately cover these sessions and bring back and apply knowledge obtained to the breath alcohol program in the state of Iowa. Our participation in efforts to improve our program and contribute to highway traffic safety in our state is supported and encouraged by the Governor's Traffic Safety Bureau (GTSB). We respectfully request your consideration in granting our request.

Respectfully,

JOHN F. QUINN, Director
Division of Criminal Investigation


PAUL E. HERMSEN, Criminalist Supervisor

PEH:glw

DIVISION OF CRIMINAL INVESTIGATION • 215 EAST 7TH STREET • DES MOINES, IOWA 50319-0041 • 515-725-6010

Protection All Ways

EXECUTIVE COUNCIL

2011 MAR 15 AM 9:47
THOMAS J. MILLER
ATTORNEY GENERAL



JULIE F. POTTORFF
DEPUTY ATTORNEY GENERAL

Iowa Department of Justice

Address Reply To:
1305 E. Walnut Street
Des Moines, Iowa 50319
Telephone: 515/281-3349
Fax: 515/281-4209
Julie.Pottorff@iowa.gov

March 11, 2011

GeorgAnna Madsen
Executive Secretary
Executive Council
State Capitol
L-O-C-A-L

Re: Retention of Outside Counsel

Dear GeorgAnna:

Our office requests appointment of outside counsel pursuant to Iowa Code section 13.3(1) in *Maureen Kimmerle v. State of Iowa and Second Injury Fund*, a workers' compensation case filed by a state employee. Because the resolution of this claim may turn on whether the State of Iowa or the Second Injury Fund must pay workers' compensation benefits, our office cannot represent both defendants.

In order to avoid a conflict of interest, the Special Litigation Division has contacted Ryan Clark of the Patterson Law Firm, L.L.P., 505 5th Avenue, Suite 729, Des Moines, Iowa, 50309-2390, to represent the Second Injury Fund. Mr. Clark has agreed to represent the Second Injury Fund at the rate of \$80.00 per. Our office will represent the State of Iowa.

Accordingly, we request Executive Council approval to retain Mr. Clark to represent the Second Injury Fund in this case.

Sincerely,

JULIE F. POTTORFF
Deputy Attorney General

cc: Julie Burger

DEFERRED 3/7/11

EXECUTIVE COUNCIL
2011 MAR -4 AM 10:45
THOMAS J. MILLER
ATTORNEY GENERAL



TAB # 7

JULIE F. POTTORFF
DEPUTY ATTORNEY GENERAL

Iowa Department of Justice

Address Reply To:
1305 E. Walnut Street
Des Moines, Iowa 50319
Telephone: 515/281-3349
Fax: 515/281-4209
Julie.Pottorff@iowa.gov

March 2, 2011

GeorgAnna Madsen
Executive Secretary
State Capitol
L-O-C-A-L

Re: Retention of Special Counsel

Dear GeorgAnna:

Our office requests Executive Council approval pursuant to Iowa Code section 13.7 to retain special counsel to provide legal advice to the State Treasurer on tax issues related to the 2009 and 2010 series of I-Jobs bonds. Specialized legal advice is needed to address issues including federal tax law compliance, use of the bond proceeds, investment of the bond proceeds and construction of various provisions of the bond documents. Our office lacks the expertise necessary to provide this legal advice.

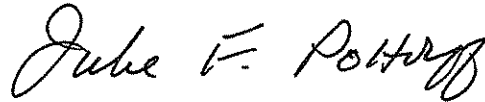
The Treasurer has contacted Dorsey & Whitney, Suite 3900, 801 Grand Avenue, Des Moines, Iowa, 50309. Dorsey & Whitney served as bond counsel on the I-Jobs bonds and so is familiar with the I-Jobs bonds. The firm has agreed to perform this work primarily through a team of two lawyers: Darla Giese and David Claypool. It may be necessary to utilize other lawyers in the firm to address some specialized issues that may arise. Dorsey & Whitney has agreed to bill at 80% of the firm's standard hourly rates which would range from \$240 per hour to \$440 per hour depending on the lawyer performing the services.

Accordingly, our office recommends that the Executive Council approve retention of Dorsey & Whitney as special counsel. Payment of attorney fees and costs will come

GeorgAnna Madsen
Executive Secretary
Page 2

from the Revenue Bonds Debt Service Fund and not from the General Fund.

Sincerely,

A handwritten signature in black ink, reading "Julie F. Pottorff". The signature is written in a cursive style with a large, stylized "J" and "P".

JULIE F. POTTORFF
Deputy Attorney General

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB # 8

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Public Employees' Retirement System

NAME OF ORGANIZATION: Institutional Limited Partners Association (ILPA)

NEW MEMBERSHIP ☐ **RENEWAL** ☒ **MEMBERSHIP PERIOD:** 01/01/11 thru 12/31/11
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$2,500.00

If Renewal, previous year amount. \$2,500.00

Funding Source: IPERS Trust Fund

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? No

If yes, please list:

Please describe why your department should have an additional membership

IPERS invests in private equity solely through limited partnerships and currently has \$2.6 billion in private equity assets. The ILPA is an influential group of large institutional private equity investors that seek to promote research and performance measurement and reporting standards in the private equity industry, facilitate value-added communication between limited partners, and enhance education in the private equity asset class. The IPERS investment staff strongly believes that standardized valuation and performance calculation practices are needed in the private equity industry so that limited partners can compare investment results and opportunities in a consistent manner. Membership would also afford IPERS the benefit of receiving the latest research on the asset class and being kept informed of the latest developments within the asset class. The funding for the requested membership will come from the IPERS trust Fund, not the State's General Fund.

WILL THIS MEMBERSHIP REQUIRE OUT-OF-STATE TRAVEL? No
If yes, list the anticipated number of trips per year and their purpose:

No, travel is not required. However, membership does entitle IPERS to attend the semi-annual meetings of the ILPA, which could result in out-of-state travel if investment staff or a Board member believed that attendance would be beneficial.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

IPERS' private equity investment officer oversees \$2.6 billion in private equity investments. The development of standard practices would help IPERS (and all limited partners) to consistently and effectively measure performance of private equity investments. Also, continuing education of staff is extremely important to the mission of making knowledgeable investment decisions that benefit both IPERS members and state taxpayers.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

IPERS is a "defined benefit" pension plan, which means that specific levels of members' retirement benefits are guaranteed under Iowa law. Should oversight of IPERS' Trust Fund investments not be effective, the State and other IPERS employers (e.g., Iowa counties, cities and school districts) will be required to increase their contributions to IPERS beyond the level otherwise required. Increased contributions could well mean increased taxes.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

It is expected that IPERS' investment staff will receive scheduled quarterly e-mail or newsletter updates from the ILPA, and that a staff member may attend an ILPA meeting once per year if the agenda indicates that attendance would be beneficial. IPERS would also have infrequent contact from the ILPA officers and other ILPA members through e-mail list servers as members share concerns and information regarding private equity investment.

Requested by: <u>Donna Mueller</u> (Department Head Signature)	Date: <u>1-19-2011</u>
Phone: 281-0070	E-mail: donna.mueller@ipers.org

DOM ☒ Approval

Disapproval

Signature David Peders DATE 3/26/11